**THE CHRISTIAN METHODIST EPISCOPAL CHURCH**

**QUARTERLY CONFERENCE REPORT**

**THE RECORDING STEWARD REPORT**

# DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CHURCH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Presiding Elder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and members of the \_\_\_\_\_\_\_\_ Quarterly Conference, it is a privilege to submit this report for the quarter beginning \_\_\_\_\_\_\_\_\_\_ and ending \_\_\_\_\_\_\_\_\_\_\_\_\_.

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|  | **FUNDS RECEIVED** |  |
| Amount Brought Forward: | \_\_\_\_\_\_\_\_\_\_ |  |
| From Tithes and Offerings: | \_\_\_\_\_\_\_\_\_\_ From Benevolent: | \_\_\_\_\_\_\_\_\_\_ |
| From Building Fund: | \_\_\_\_\_\_\_\_\_\_ From Auxiliaries: | \_\_\_\_\_\_\_\_\_\_ |
| From Boards: | \_\_\_\_\_\_\_\_\_\_ From Education: | \_\_\_\_\_\_\_\_\_\_ |
| From Conf Claims: | \_\_\_\_\_\_\_\_\_\_ From Evangelism: | \_\_\_\_\_\_\_\_\_\_ |
| From Special Days: | \_\_\_\_\_\_\_\_\_\_ Others: | \_\_\_\_\_\_\_\_\_\_ |
| From Special Gifts: | \_\_\_\_\_\_\_\_\_\_  Total Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **CHURCH DISBURSEMENTS** |  |
| Pastor’s Salary: | \_\_\_\_\_\_\_\_\_\_ Pastor’s Travel: | \_\_\_\_\_\_\_\_\_\_ |
| Pastor’s Insurance: | \_\_\_\_\_\_\_\_\_\_ Pastor’s 12%: | \_\_\_\_\_\_\_\_\_\_ |
| Pastor’s Education: | \_\_\_\_\_\_\_\_\_\_ Pastor’s Other: | \_\_\_\_\_\_\_\_\_\_ |
| Janitor: | \_\_\_\_\_\_\_\_\_\_ Musician: | \_\_\_\_\_\_\_\_\_\_ |
| Secretary: | \_\_\_\_\_\_\_\_\_\_ Other: | \_\_\_\_\_\_\_\_\_\_ |
| Benevolent: | \_\_\_\_\_\_\_\_\_\_ Education: | \_\_\_\_\_\_\_\_\_\_ |
| Evangelism: | \_\_\_\_\_\_\_\_\_\_ Other: | \_\_\_\_\_\_\_\_\_\_ |
| Maintenance: | \_\_\_\_\_\_\_\_\_\_ Utilities: | \_\_\_\_\_\_\_\_\_\_ |
| Equipment Purchases: | \_\_\_\_\_\_\_\_\_\_ Church Materials: | \_\_\_\_\_\_\_\_\_\_ |
| Special Events: | \_\_\_\_\_\_\_\_\_\_ Supplies: | \_\_\_\_\_\_\_\_\_\_ |
| Non-Clergy Payroll Taxes: | \_\_\_\_\_\_\_\_\_\_ Real Estate Taxes: | \_\_\_\_\_\_\_\_\_\_ |

Total Church Disbursements: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are all eligible employees covered by workers compensation if required by the state ? \_\_\_\_\_\_\_\_\_\_.

|  |  |
| --- | --- |
| Type of Account:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Current Balance:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Type of Account:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Current Balance:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Is the church current with all forms and payments? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
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| **CONFERENCE DISBURSEMENTS** | |  |
| District Asking(s): \_\_\_\_\_\_\_\_\_\_ Annual Conference:  **PROPERTY TRANSACTIONS** | | \_\_\_\_\_\_\_\_\_\_ |
| Buildings Purchased: \_\_\_\_\_\_\_\_\_\_ Buildings Sold: | | \_\_\_\_\_\_\_\_\_\_ |
| Land Purchased: \_\_\_\_\_\_\_\_\_\_ Land Sold: | | \_\_\_\_\_\_\_\_\_\_ |
| Vehicles Purchased: \_\_\_\_\_\_\_\_\_\_ Vehicles Sold: | | \_\_\_\_\_\_\_\_\_\_ |
| **Totals Purchased: \_\_\_\_\_\_\_\_\_\_ Totals Sold: OUTSTANDING MORTGAGES AND LOANS** | | **\_\_\_\_\_\_\_\_\_\_** |
| Mortgage/Loan: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Beginning Quarter Balance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Interest Paid: | \_\_\_\_\_\_\_\_\_\_ |
| Ending Quarter Balance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Principal Paid: | \_\_\_\_\_\_\_\_\_\_ |
| Mortgage Balance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Are all accounts current? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Monthly Payments: | \_\_\_\_\_\_\_\_\_\_ |
| **Total Amount Dispersed** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |
| Mortgage/Loan: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Beginning Quarter Balance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Interest Paid: | \_\_\_\_\_\_\_\_\_\_ |
| Ending Quarter Balance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Principal Paid: | \_\_\_\_\_\_\_\_\_\_ |
| Mortgage Balance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Are all accounts current? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Monthly Payments: | \_\_\_\_\_\_\_\_\_\_ |
| **Total Amount Dispersed** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |

**Grand Total Dispersed For All Accounts: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**BALANCES OF FINANCIAL ACCOUNTS**

Type of Account:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Current Balance:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are all Church Financial Accounts current? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitted,

Recording Steward \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pastor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Presiding Elder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Presiding Bishop \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_